

## **HERITAGE AWARD**

### **1. Purpose**

The Heritage Award is a unique honor bestowed by the International Association of Women Police upon an individual member of the organization. Its purpose is to pay tribute for outstanding and dedicated service to the IAWP and to capture its historical memory in the evolution of the organization.

### **2. Objectives**

- 2.1 To recognize substantial and significant contributions to the IAWP, and
- 2.2 To ensure the recording, recognition of, and demonstrated appreciation for outstanding and dedicated service to IAWP over a period of years particularly during significant milestones of the organization.

### **3. Procedures**

- 3.1 The IAWP Board of Trustees shall serve as the Heritage Award **Committee**.
- 3.2 The Heritage Award shall be presented at the annual IAWP Conference based on the nomination and selection of a suitable candidate.

### **4. Nomination / Submission Process**

- 4.1 Nominations may be submitted by any IAWP member in good standing to the Committee through any member of the BoD or BoT. The *IAWP Heritage Award Nomination* form is appended to this policy [here] [hot link please]
- 4.2 A candidate must have been a member of IAWP at the time of her contribution(s) to the organization
- 4.3 Nominations must be submitted in the English language and using the nomination form provided on the website.
- 4.4 Nominations will be accepted between January 1 and midnight March 31 Eastern Standard Time to be considered by the Committee for the year of the nomination.

### **5. BoT Chair Responsibilities**

- 5.1 To appoint a Committee of three members of the BoT, to manage the nomination process for the Heritage Award, to include solicitation, collection, vetting, and dissemination to the entire BoT for the final selection.

- 5.1.1 The BoT Chair shall not be a member of the committee and will vote only on matters where there is a tie vote.
- 5.2 To publish on the IAWP / IAWPF websites the instructions and guidelines for electronic submission of award nominations.
- 5.3 To present the name of the selected Heritage Award recipient to the IAWP President and Board of Directors which may affirm the selection. This submission shall be coordinated in time for publication of the pre-conference issue of *WomenPolice* magazine in which the contributions of the IAWP Heritage Award recipient are celebrated.
- 5.4 To provide the information concerning the recipient of the Heritage Award to the IAWP Director of Media Relations for dissemination through social media and other avenues of circulation and celebration.
  - 5.4.1 To prepare and submit the appropriate article to the Editor of *WomenPolice* magazine by the publication deadline for the pre-conference issue.
  - 5.4.2 To provide the information concerning the recipient of the Heritage Award to the Historian for inclusion in materials being archived with John Jay College annually.
- 5.5 To provide personal notification to the selected recipient and to all nominees of the final award selection.
- 5.6 To make arrangements for purchase of the Heritage Award as provided in the IAWPF budget for that year.
  - 5.6.1 To review and approve all invoices for this purchase before forwarding to the IAWPF Treasurer for payment.
- 5.7 To submit a report to the Board of Directors for the Late Board Meeting that includes:
  - 5.7.1 A detailed financial report and accounting for expenses incurred during the selection process;
  - 5.7.2 The Heritage Award recipient conference registration shall be considered a conference expense and shall be assessed at the value of the conference rate offered to all BoD and BoT members for that year.

## 6 Awards Presentation

- 6.1 The IAWP will make a presentation to the recipient of the Heritage Award at the annual training conference. Recipients of the Heritage Award will receive a complimentary conference registration; this registration is non-transferable.
- 6.2 The Chair of the BoT or her designate shall be the speaker / presenter of the Heritage Award within the annual IAWP training conference.

- 6.2.1 When a recipient cannot attend in person to receive their award, the Chair of the BoT shall ensure they receive it at a later date.
- 6.2.2 Should an annual IAWP training conference be delayed, suspended, or cancelled for any reason, the Chair of the BoT shall be responsible for the continuity of the process and the eventual presentation of the Heritage Award to the chosen recipient for that year.

*Amended April 12, 2002*

*Amended April 2, 2004 – format only*

*Amended September 18, 2009*

*Amended April 2013*

*Amended March 2018*

*Transferred to IAWPF September 2019*

*Rewritten and adopted September 18, 2021*

Insert Photo of Nominee here

(passport size preferable:  
2 x 2 inches (51 x 51 mm))

**IAWPF HERITAGE AWARD 20\_\_ NOMINATION**

NAME: \_\_\_\_\_

RANK (and whether retired): \_\_\_\_\_

YEARS of Service: \_\_\_\_\_

POLICE SERVICE / DEPT / AGENCY: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

IAWP REGION: \_\_\_\_\_

***PURPOSE:***

The Heritage Award is a unique honor bestowed by the International Association of Women Police upon an individual member of the organization:

- ❖ to recognize substantial and significant contributions to the IAWP, and
- ❖ to ensure the recording, recognition of, and appreciation for outstanding and dedicated service to IAWP over a period of years and especially during milestones of the organization.

**INTENTIONS:**

Heritage Award recipients represent the legacy of the IAWP. They ensure that historical memory of the organization continues to grow. Through their active involvement in the history of the IAWP and their determination to see the organization evolve, these leaders confront core goals and demonstrate the honor it is to serve the IAWP:

- ❖to acknowledge, record, and pay tribute for outstanding and dedicated service to the IAWP over a period of years and especially during milestones of the organization;
- ❖to memorialize those who represent the legacy of the IAWP and acknowledge the historical memory that these members ensure; and
- ❖to exemplify IAWP leaders who confront core goals and demonstrate the honor it is to serve the International Association of Women Police

**PROCESS:**

To support the above purpose and intentions, please submit documentation as follows and to a limit of six pages (U.S.A letter 8 1/2" x 11" or A4 comparable paper standards).

**Introductory statement:** May include but is not limited to a) years of IAWP membership, b) formal and informal positions held within IAWP, c) activities and achievements specific to the growth of IAWP. These latter activities and achievements may include but are not limited to i) growth of membership, ii) participation on committees, iii) adoption(s), mentorship(s), special projects — all of which enable IAWP to fulfill its mission to strengthen, unite and raise the profile of women in policing internationally.

**Activities and achievements specific to the growth of IAWP:** May include but not limited to growth of membership, participation on committees, adoption(s), mentorship(s), special projects — all of which enable IAWP to fulfill its mission to strengthen, unite and raise the profile of women in policing internationally.

**Summary statement:** Should conclude why the nominee would be an appropriate and worthy recipient of the IAWP Heritage Award. May include personal statements, testimonials.

PERSON MAKING THE NOMINATION: \_\_\_\_\_

RANK (and whether retired): \_\_\_\_\_

POLICE SERVICE / DEPT / AGENCY: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

IAWP REGION: \_\_\_\_\_

HOW DO YOU KNOW THE NOMINEE:

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**Your Contact Information:**

Name:

Organization:

Phone Number:

Email Address: