

INTERNATIONAL RECOGNITION AND SCHOLARSHIP AWARD

1. Purpose:

The purpose of this policy is to support and coordinate a consistent process by which to recognize the accomplishments of women officers through a competitive scholarship award.

2. Objectives:

- 2.1. To increase understanding of the roles of women police throughout the world.
- 2.2. To encourage participation in the International Association of Women Police.
- 2.3. To promote membership in the International Association of Women Police through the recipient of this award within her region.
- 2.4. To increase international understanding and awareness of women in law enforcement and the International Association of Women Police.
- 2.5. To improve women's ability to excel within criminal justice by ensuring that the achievements of women and their contributions to criminal justice and to society are recognized; raising the profile of gender issues to organizations and government; and encouraging networking and peer support.

3. Procedure:

3.1 The President shall appoint a Committee Chair who will promote the objectives, coordinate all activities associated with Policy 5 and oversee the process for the selection of a woman candidate to receive the International Recognition and Scholarship Award.

3.2 Duties of the Committee Chair:

- 3.2.1. The Chair shall submit scholarship criteria announcements in the IAWP Official Publication, on the IAWP web site, and advertise when possible through international organizations, including INTERPOL.
- 3.2.2. The Chair shall select at least two additional IAWP members to assist in the selection process. Members of the committee should be selected, when possible, from countries that do not have a candidate being considered for the scholarship during that current year.
- 3.2.3. The Chair shall notify the President and conference director of the name, country and police agency of the candidate selected.
- 3.2.4. The Chair shall confirm that funds for the scholarship are available and guaranteed prior to the selected candidate being notified.

- 3.2.5. The Chair shall notify the scholarship recipient that she is expected to give a short presentation on the role of women officers in her country, which may include characteristics, crime trends and other related facts, and any personal experiences or observations she may wish to share.
- 3.2.6. The Chair shall coordinate a recognition event at the annual conference and shall be the speaker/presenter at the event. The Chair may be joined by the President and the affected Regional Coordinator when presenting the award. The Chair shall insure that the scholarship recipient is advised of the specific scheduling for the presentation.
- 3.2.7. The Chair shall make arrangements with the conference director for purchase of the plaques and/or certificates. If funding allows, one plaque will be given to the scholarship winner and a second plaque awarded to the police agency of the recipient. The Chair shall review and approve all invoices before forwarding to the Treasurer for payment. Total cost of plaques, and certificates shall not exceed \$100.00 without approval of the Treasurer.
- 3.2.8. The Chair shall be responsible to contact the scholarship recipient to facilitate the payment of travel, lodging and other expenses and coordinate these efforts through the Treasurer. The Treasurer shall, when feasible, use the corporate credit card for payment of travel and lodging of the scholarship recipient.
- 3.2.9 The Chair shall submit a report to the Board of Directors for the late Board Meeting and shall include how many submissions were received and from which countries. The Treasurer shall provide a full detailed financial report and accounting of all expenses for postage, awards, etc., incurred during the selection process.
- 3.2.10 The Chair shall prepare an article for publication in the post-conference issue of the IAWP official publication highlighting the recipient, to include a photo, name, title, department, and short summary of her accomplishments. The information shall also be forwarded to the Historian and Webmaster.

4. Applicant Criteria:

- 4.1 The candidate is not required to be a member in IAWP; however the candidate for the award is restricted to a woman meeting qualifications required for active membership in the IAWP organization (*i.e., must be sworn officer currently employed*), and has not attended an IAWP conference previously.
- 4.2 The candidate must be able to communicate in English or to provide an interpreter.
- 4.3. The candidate's application should include background and qualifications of the candidate, any specific motivation for attending and other relevant information.
- 4.4. The candidate's application shall include a letter of recommendation or support from the agency head or an appropriate supervising official.

5. General Guidelines:

- 5.1. The scholarship recipient's conference fees shall be considered a conference expense, and for accounting purposes, the conference director shall assess the value of the conference fees at the lowest rate offered or equivalent to the Board rate.
- 5.2. The recipient of the International Scholarship shall be notified by mail or by telephone, before the end of July If possible.
- 5.3. At least one recipient shall be selected each year to attend the annual conference, provided that funding is available. Additional scholarships may be made if funding is available.
- 5.4. The Award shall include payment of the actual costs of the hotel room and economy class airfare from the recipient's country to the conference city, to include visa application expenses. In addition, IAWP shall provide the recipient \$500 for food, incidentals and other sundry expenses for use while at the conference. All other incidentals are the responsibility of the recipient.
- 5.5. An appropriate commanding officer, usually the agency head of the recipient's agency should be notified of this scholarship and be encouraged to grant time off or approve duty time for the recipient to attend the conference. The commanding officer can be notified prior to the recipient so that the commanding officer can appropriately first notify the recipient of the scholarship and is therefore further encouraged to be supportive.
- 5.6. The current year's conference director shall be consulted regarding time on the conference program for the recipient's recognition and presentation. Each director shall routinely schedule this presentation in the conference program, usually at the opening ceremony or a separate meal venue other than the Officer of the Year Award.

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